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Take a full inventory of the items you will move. Obtain a written appraisal of antique items to verify their value. (Don't wax or oil wood furniture before moving, because some products may soften the wood, making it vulnerable to imprinting from furniture pads.) Discard, sell or give away things you won't need (or haven't used in ages and think you might but never will)

- ___ Consult with your movers before planning to move any plants
- ___ Dispose of all flammables such as cleaning fluids and aerosol cans
- ___ Drain the fuel from your power mower and other machinery
- ___ Discard partly used containers of any substance that may leak

Unplug all electronic equipment such as refrigerators, freezer, television sets, home computers, stereos, etc. 24 hours in advance of a move so they will be at room temperature on moving day. Moving a TV set and other electronic equipment in which heat is still retained could cause internal damage.

- ___ Return all library books and borrowed items
- ___ Update your address book

Notify the following of your new address a month before you move:

- | | |
|--------------------------------------|-------------------------|
| ___Post office | ___Banks/Loan companies |
| ___Social security office | ___Insurance companies |
| ___Attorney | ___Charge accounts |
| ___Magazines, book clubs, newspapers | ___Employer |

Write down important phone numbers and arrange cut-off dates:

- | | |
|-----------------------|-----------------------|
| ___Electric company | ___Gas company |
| ___Garbage company | ___Water company |
| ___Cell/Phone company | ___ Internet provider |

Arrange transfer of:

- | | |
|---------------------------|-----------------------|
| ___School records | ___Safe deposit boxes |
| ___Medical/dental records | ___Savings accounts |
| ___Veterinary records | ___Legal records |
- ___ Be sure to obtain a sufficient supply of important medical prescriptions
 - ___ Make arrangements for moving your pets

If you are doing the packing, obtain materials and begin packing at least two weeks prior to the move. (Don't come to a screeching halt every time you see a good looking box on the roadside)

Keep a record of all tax-deductible moving expenses and receipts

Set aside essential, daily-used items. Pack them last. Unload first

Clothing

Medicine

Tool kit

Pet food

Emergency items

Light bulbs

Toilet articles

Cooking utensils

Snacks

Bed linens/towels

Cleaning supplies

Favorite toys

Favorite games

Instant foods

Hardware from disassembled items

Make sure your mover knows where to contact you or your designated representative during the move.

Confirm your valuation amount and shipping dates as they appear on the Bill of Lading.

Be certain to check off all items at delivery.